

Township of Mantua
Minutes
Workshop Meeting March 5, 2018
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 5:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Committeeman Legge, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Chief White

Approval of Minutes: February 5, 2018

Engineering Report:

Mr. Bryson note that the contractor for the local road program has advised that all supplies have been ordered and work will begin in approximately two weeks. Mr. Bryson also noted that notices will be sent to the homeowners prior to work beginning.

Department of Public Works Report:

Mr. Alexander spoke about the leak that caused damage in the Municipal Building basement and that is has been repaired. The contractor is now working on repairing and painting the damaged sheetrock. Mr. Alexander stated that at the Public Works Garage they are turning a "junk room" into a central hub for all activity at public works. Mr. Alexander noted that this area will house employee mailboxes, equipment and vehicle keys and paperwork. In addition, Mr. Alexander discuss that one of our brand new light duty dump truck caught fire but noted that there was no damage except to the wiring that operates the dump body. The company who installed the dump body picked the vehicle up and repaired the issue. Mr. Alexander stated that he met with one of the local farmers about taking our grass this year, and noted that he agreed to do this the same way as our current brush and leaves agreement. Mr. Alexander advised that he had met with Joe Heitman from the VFW about the condition of the Veteran's Monument in front of the Municipal Building. Extensive cracking and settling is noticeable. Mr. Alexander discuss with Mr. Heitman about devising a plan to possibly, reconstruct the monument. Mr. Alexander noted that Mr. Heitman was impressed that the monument area looks so well maintained. Deputy Mayor Zimmerman jota the he had recently taken another tour of the public works facility and he wanted to commend both Mr. Alexander and the staff how much better and order the area is looking. A job well done. IN addition, Deputy Mayor Zimmerman noted the both the Public Works Department and the Police have been doing a great job with social media and getting the word out on a variety of issues, including responding to comments during off hours. Lastly, Mr. Alexander noted that March is Tire Amnesty month at the County.

Police Department Report:

Lt. Butler discussed that the community service has been consistent over the past month, and that several roads had been cleaned. Lt. Butler further noted that the speed signs are currently in front of 435 Jessup Mill Rd, 336 Cohawkin Rd, 409 Center St., and the trailer is at West Landing and Harrison Road. These are areas where the department has received complaints about speeding. Lt. Butler noted that the second phase of the hiring process took place and that the pool of candidates is down to 26 and that interviews will be coming in the near future as no date has been set. In addition, Lt. Butler noted that they have begun sending a crime log to the Mantua Sun and that these reports will also be posted on social media. Lt. Butler advised that the department will be setting up another Coffee with a Cop. This date has not been confirmed but will be happening in the near future. Mantua Township preschool students from both Sewell and Centre City were given a tour of the police department. They got to check out the building, cell room, patrol vehicles, some cool equipment, and were given some goodies as well. Lt. Butler noted that the Department had met with County regarding purging some of the records as this hasn't been done in many years. He noted that they expect to get rid of the majority of the records in the room. Lt. Butler advised the committee that the building repairs from last year's storm are finally getting done by WJ Gross. In addition he noted that the department was advised of an issue in how the roof was initially installed that will likely need to be corrected in the near future. Lt. Butler stated that the new time clock system was installed is working as it should. Lt. Butler discussed that the Department in conjunction with the Mantua Schools will be working on having SLEO II Fellon as a school resource officer. Administrator Bileci advised that the SLEO II will be at the schools 25 hours per week and this time will be split between all three schools.

Public Participation:

Courtney & Gary Spinner – 108 Weatherby Road discussed that they came before the Committee last year regarding the drainage matter on their property that is now affecting their neighbor. Mrs. Spinner noted that she would like to discuss a time frame as to when the necessary repairs will be done. Mayor Scirrotto advised her as did the Township Engineer, Jon Bryson that the contractor has ordered all the necessary materials and the anticipated start time would be within the next two weeks weather permitting. Mr. Spinner inquired as to what they will be doing. Mr. Bryson noted that the piping will be totally replaced allowing the water to flow more freely, thus correcting the issues that they are currently having. Mrs. Spinner then went on to discuss the problem of the water in the rear of her home, at which time Mr. Bryson advised he was not aware of any issues behind their home. Mayor Scirrotto noted that he and Mr., Bryson would schedule a time to come out and look at the matter behind their home.

Bruce Belousofsky – 116 Weatherby Road - Discussed that he is the neighbor of the Spinners and noted that he thinks that the water issue behind the homes is coming from the property this is now considered a paper road. He advised that he thinks that the water is coming down Jackson road and just lying in this area. Mayor Scirrotto noted that both he and Mr. Bryson will be out to look at that the matter.

Gregg Shast – 39 Silvercreek Dr – Noted that the Police sign that is out on Jessup Mill Road does not seem to be in working order. Lt. Butler noted that the battery on the sign was just replaced and should be working properly at this time. Mr. Shast asked if the sign could be checked more often to ensure that it continues to work properly.

RESOLUTION R-52-2018: RESOLUTION APPOINTING SPECIAL LAW ENFORCEMENT OFFICERS WITHIN THE MANTUA TOWNSHIP POLICE DEPARTMENT

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-53-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE STATE OF NEW JERSEY MOTOR VEHICLE COMMISSION'S "ONLINE PROGRAM"

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-54-2018: A RESOLUTION APPOINTING TOM MILO TO SERVE ON THE MANTUA TOWNSHIP VETERANS COMMISSION

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-55-2018: A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE USE OF THE MANTUA TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-56-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND REFUNDS

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-57 -2018: A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND OMNI RECYCLING LLC. FOR THE PURPOSE OF DISPOSING RECYCLABLE MATERIALS IN THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-58-2018: A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING OFFICIAL TOWING COMPANIES FOR THE YEAR 2018 IN ACCORDANCE WITH CHAPTER 375, SECTION 8 OF THE CODE OF THE TOWNSHIP OF MANTUA

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. All were in favor

RESOLUTION R-59-2018: A RESOLUTION OF THE TOWNSHIP OF MANTUA ENDORSING THE SUBMISSION OF THE PRIOR FISCAL YEAR OF 2017

RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by
Committeewoman Lukens. All were in favor

RESOLUTION R-60-2018: A RESOLUTION AUTHORIZING THE TOWNSHIP OF
MANTUA TO PLACE OUT FOR BID AUTHORIZING THE ADVERTISEMENT
FOR SALE BY SEALED BID OF PLENARY RETAIL CONSUMPTION LICENSE
TO THE HIGHEST QUALIFIED BIDDER AND INVITES BIDS THEREON

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by
Committeewoman Lukens. All were in favor

RESOLUTION R-61-2018: RESOLUTION AUTHORIZING THE EXECUTION OF A
FIELD USE LICENSE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA
AND THE MANTUA TOWNSHIP ATHLETIC ASSOCIATION

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by
Committeewoman Lukens. All were in favor

Remarks from the Township Committee:

Committeewoman Lukens discussed that she attend a meeting with the Mantua Township
schools as they were recognized for their character development. Committeewoman
Lukens noted that our schools are doing great things.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor
Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were
in favor.

Respectfully submitted,

Pamela LeVine, Deputy Clerk