

**Township of Mantua
Workshop Meeting Agenda
March 5, 2018
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 2, 2018. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Jon Bryson Engineer, Steven Alexander, Superintendent of Public Works, Chief Darren White

Approval of Minutes: February 5, 2018

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

**Department of
Public Works Report:** Steve Alexander, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-31-2018, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

RESOLUTION R-52-2018 RESOLUTION APPOINTING
SPECIAL LAW ENFORCEMENT OFFICERS WITHIN
THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:
This Resolution appoints a SLEO I and SLEO II officers to the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R-53-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE
AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE
STATE OF NEW JERSEY MOTOR VEHICLE COMMISSION'S
"ONLINE PROGRAM"

Statement:

This Resolution will authorize the Township to utilize the State of New Jersey Motor Vehicle Commission's Online Program to obtain motor vehicle abstracts for Township employees who drive Township vehicles.

Motion _____ **Second** _____

RESOLUTION R-54-2018:

A RESOLUTION APPOINTING TOM MILO TO SERVE
ON THE MANTUA TOWNSHIP VETERANS COMMISSION

Statement:

This Resolution will appoint Tom Milo to the Board of Veterans Commission to fill a vacancy on the Board.

Motion _____ **Second** _____

RESOLUTION R-55-2018:

A RESOLUTION APPROVING A LEASE AGREEMENT
BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY
OF GLOUCESTER FOR THE USE OF THE MANTUA
TOWNSHIP COMMUNITY CENTER FOR IT'S NUTRITION SITE

Statement:

The Township wishes to renew the lease agreement with Gloucester County for the Gloucester County Nutritional Site located at 111 Mercer Street.

Motion _____ **Second** _____

RESOLUTION R-56-2018:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX AND REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-57 -2018

A RESOLUTION APPROVING AN AGREEMENT
BETWEEN THE TOWNSHIP OF MANTUA AND OMNI RECYCLING
LLC. FOR THE PURPOSE OF DISPOSING RECYCLABLE
MATERIALS IN THE TOWNSHIP OF MANTUA

Statement:

This Resolution will renew the Township's contract with Omni Recycling for the disposal of recycling materials.

Motion _____ **Second** _____

RESOLUTION R-58-2018

A RESOLUTION OF THE TOWNSHIP COMMITTEE
APPOINTING OFFICIAL TOWING COMPANIES FOR THE YEAR
2018 IN ACCORDANCE WITH CHAPTER 375, SECTION 8 OF THE
CODE OF THE TOWNSHIP OF MANTUA

Statement:

This Resolution will authorize Mantua Township to approve towing
companies for the 2018 year as recommended by the Chief of Police.

Motion _____ **Second** _____

RESOLUTION R-59-2018

A RESOLUTION OF THE TOWNSHIP OF MANTUA
ENDORING THE SUBMISSION OF THE PRIOR FISCAL YEAR
OF 2017 RECYCLING TONNAGE GRANT APPLICATION TO
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION

Statement:

This Resolution will authorize Mantua Township to file with the State of
New Jersey a grant application for the fiscal year 2017 for a Recycling
Tonnage Grant.

Motion _____ **Second** _____

RESOLUTION R-60-2018

A RESOLUTION AUTHORIZING THE TOWNSHIP OF MANTUA TO
PLACE OUT FOR BID AUTHORIZING THE ADVERTISEMENT FOR
SALE BY SEALED BID OF PLENARY RETAIL CONSUMPTION
LICENSE TO THE HIGHEST QUALIFIED BIDDER AND INVITES
BIDS THEREON

Statement:

The Township Committee desires to place one Retail Consumption
License out for public bid. The minimum bid for the license is
\$500,000.00. The bids will be opened on April 19, 2018 at 10:00 a.m.

Motion _____ **Second** _____

RESOLUTION R-61-2018

RESOLUTION AUTHORIZING THE EXECUTION OF A
FIELD USE LICENSE AGREEMENT BETWEEN THE
TOWNSHIP OF MANTUA AND THE MANTUA TOWNSHIP
ATHLETIC ASSOCIATION

Statement:

The Township Committee desires to enter into an agreement with the
Mantua Township Athletic Association for the use of the fields located at
401 Main Street, Mantua.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second**_____

Adjourn: **Motion** _____ **Second**_____

Announcements:

BILL LIST APPROVAL

March 5, 2018

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman John Legge

Committeewoman Eileen Lukens

Committeeman Layton

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk