

**Township of Mantua
Minutes
Workshop Meeting February 5, 2018
Mantua Township Municipal Building
5:00 P.M.**

On the above date the Township Committee of the Township of Mantua held a Workshop Committee Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 5:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Committeeman Layton, Committeewoman Lukens, Committeeman Legge, Deputy Mayor Robert Zimmerman, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson, Esq., Chief White

Approval of Minutes: December 21, 2017

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeewoman Lukens. Committeeman Legge Abstained. 3 were in favor

Approval of Minutes: January 2, 2018

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

Approval of Minutes: January 16, 2018

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

Deputy Mayor Zimmerman presented a Proclamation Designating February 2017 as American Heart Month in the Township of Mantua as well as to John Ricketts.

Mayor Scirrotto presented a Proclamation Recognizing Pal Joeys as the Best Sub/Hoagie Shop in Gloucester County for 2017

Engineering Report:

Mr. Bryson noted that there is not much to report as construction on all projects are on hold till the weather become more favorable. Mayor Scirrotto asked when Tyler's Mill Rd will begin. Mr., Bryson noted that as soon as the weather breaks South State will be going out.

Department of Public Works Report:

In lieu of his normal report, Mr. Alexander presented a short video of the accomplishments of the public works department for the year ending 2017. Mayor

Scirrotto thanked Mr. Alexander and noted that there is a vast improvement within the public works department, Deputy Mayor Zimmerman noted that the video was a great thing and that there have been many improvements to date. Deputy Mayor Zimmerman also noted that the tour that the committee to ok when Mr. Alexander first started was an eye opener as to what was really the situation within the public works department and there has been quite a bit of progress to date.

Police Department Report:

Chief White noted that the speed signs are currently out in areas at which the department has had speeding complaints. The two new lieutenants will be taking over their placement. Chief White added that the application deadline for our hiring process ended on 2/2/18 and there were 72 applicants, which is almost double from the last time we hired. The next step is a written test which administered by the New Jersey State Association of Chiefs of Police and the department will administer PT testing and an oral board style interview with the potential for an additional administrative. Chief White stated that Community service has been consistent for months having people on both Saturdays and Sundays and is hoping the committee can see a difference. Chief White noted that he has been in contact with the sales person for the body cameras and that there should be a demo available in March and they expect to start shipping in April. Chief White added that Detective Hagerty has returned to full duty since the last workshop meeting and Patrolman Riepen is due to return on 2/6/18 for recertification class and begin back on his patrol shift shortly after that. Chief White discussed that he attended a town watch meeting in the Villages of Berkley and this is something that the department plans on being more involved with in the future. They discussed several issues including vehicle complaints, dog waste, and a variety of other areas. Chief White advised that the department would be happy to interact with any other groups who are interested. Chief White discussed that the new patrol car arrived last week and should be on the road as soon as we can get it set up as well as the lieutenants are settling in. Job responsibilities have all been divided up and they are learning them. It will still take a little while until they are up to full speed, but everything is going well. In closing Chief White stated that the department has been busy with the usual calls, but nothing specific and that he is excited to move forward with the new administration in place.

Public Participation

Patricia Digregorio – 119 Pendragon Way – inquired as to how she can communicate with the proper authorities when she has an issue with the police department as well as discussing any administrative matters. Mayor Scirrotto advised her that police matters need to be addressed at the police department and that administrative issues should go through the administrator here. Deputy Mayor Zimmerman advised Ms. Digregorio that the procedures for the police department are that every police department has an internal affairs department and should that not be to her satisfaction then she is more than welcome to go the prosecutor's office at the county. Ms. Digregorio noted that she has been there and nothing has been done. Solicitor Pierson advised that there are procedures that must be adhered to and that these public meetings are not a forum to discuss personnel matters. Any matters that you have should be addressed to the Administrator. Ms. Digregorio also inquired about having a petition signed in order to allow dogs into the Chestnut Branch Park. Mayor Scirrotto noted that the reason that the committee has always been against that the park is an active park with sporting events walking paths and a lot of children in there. He noted that not everyone is diligent in taking care of their pets therefore they would prefer people take their animals to Ceres park where you are able to take your pets. Committeewoman Lukens also noted that Tall Pines which is also in Mantua Township has paved walking paths that you are able to take your animals too.

RESOLUTION R-45-2018: RESOLUTION APPROVING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$1,357,256.40 FILED BY CONIFER LLC FOR THE PROJECT KNOWN BLOCK 253.01 LOTS 38.01 & 39 AND ACCEPTING A MAINTENANCE BOND IN THE AMOUNT OF \$192,157.05 TO BE HELD BY THE TOWNSHIP OF MANTUA FOR A PERIOD OF TWO YEARS

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-46-2018: RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE PURCHASE OF ONE (1) 2014 POLICE UTILITY VEHICLE FORD EDGE FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER STATE CONTRACT NO. 88728 IN THE TOTAL AMOUNT OF \$19,341.00 FROM FRED BEANS FORD

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-47 -2018: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING MARY PORTER TO SERVE ON THE MANTUA TOWNSHIP BOARD OF HEALTH COMMISSION

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-48-2018: A RESOLUTION APPROVING A TAX EXEMPTION OF A TOTAL DISABLED VETERAN ON REAL PROPERTY 506 LESTERSHIRE DR. BLOCK 234 LOT 4 AS WELL AS CANCELING THE 1ST AND 2ND QUARTER TAXES OF 2018 IN THE TOTAL AMOUNT OF \$2,497.88

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-49-2018: A RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING THE REDUCTION OF A PERFORMANCE BOND TO A NEW AMOUNT OF \$146,100.16 FOR THE PROJECT KNOWN AS COUNTRY GARDENS PHASE 3B

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-50-2018: A RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS EAST COAST STEEL, INC. BLOCK 250 LOT 4.01 – LAMBS ROAD IN THE AMOUNT OF \$22,536.60

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

RESOLUTION R-51 -2018: A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND GLOUCESTER

COUNTY AND THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY FOR
THE OPERATION, MAINTENANCE AND USE OF THE DEICER STORAGE
FACILITY AND DEICER MATERIAL

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Legge. All were in favor

Remarks from the Township Committee:

Committeeman Legge noted that due to the Philadelphia Eagles winning the super bowl, that there is widespread community that has come together and it's a very nice thing to see. In addition, he noted that there is a need for a speaker for the upcoming Memorial Day event if someone would like to volunteer for that event.

Mayor Scirrotto made a motion to pay the bills; it was seconded by Deputy Mayor Zimmerman, All were in Favor

Mayor Scirrotto made a motion to adjourn; 2nd by Deputy Mayor Zimmerman. All were in favor.

Respectfully submitted,

Pamela LeVine, Deputy Clerk